Present:
Adrienne Canning, Amy Cox, Takuto Shiota, Agata Stypka, Yifan Wang, Stacy Chappel

Regrets:
none

Absent:
none

The meeting was called to order at 10:35 am with Canning in the Chair.

STANDING ITEMS

1. Approval of Agenda
M/S
The meeting agenda was approved as presented with the addition of the residence advisory committee.

CARRIED

2. Approval of Minutes
M/S
Minutes from December 8, 2009 Executive Board meeting were approved.

CARRIED

3. Business arising from the minutes
TASK: Chappel to circulate the Health and Dental Briefing from Mary Shi

TASK: Canning to circulate information on MITACS

TASK: Stypka to circulate updated poster
4. Executive Reports

Finance: Shiota reported the VPAC hiring is ongoing. The profile is being circulated. He has attended meetings regarding collective bargaining. The restaurant has been profitable this term.

Services: Stypka reported Team Fantastic met and arranged events for the spring. This Thursday is the International Student welcome breakfast, January 24 is the Craigdarroch tour, and February 5 is the James Bond Dance party with a DJ.

Communications: Cox reported the Unacknowledged Source has been completed and shipment is anticipated today. The site unacknowledgedsource.ca is online and a submission poster has been done. Colour grad house ads are in the works.

Student Affairs: Wang reported the Search Committee for the Director of Residence Services starts Thursday.

Chair: Canning reported she presented to the VPAC search committee about priorities for graduate students and it seemed well received. She met with Jim Dunsdon regarding non-academic behaviour policy. Currently there is no central information collected on incidents.

Shiota asked what about the behaviour toward students by faculty and staff.

Canning said she had asked the same question and this is covered by collective agreements and contracts.

Canning reported she invited Jim Dunsdon to bring the proposal for review to the GSS. Canning reported she attended the GEC and there is discussion about what should happen with external examiner comments—in some departments the students receive them, in others the student never sees them.

Shiota stated the key question is “what are the comments for”.

Canning stated that currently the supervisor may sure the student knows anything pertinent, and what to expect based on the comments.

There was discussion of the idea of a second form for the student where the external could write their comments as intended for the student to hear.

Canning reported another issue at GEC was graduate students marking the work of other graduate students. The graduate student librarian also made a presentation to GEC, and he is hoping to have more support for students in the writing phase, as currently most services are geared to grad students in course work and the initial research phase of their degree. Electronic Thesis submission was discussed. Currently open access is the default, but there is a new procedure proposed in which students could choose open access, UVIC access only, or fully restricted if the student anticipates publishing or patenting their work. Canning reported she attended the Convocation committee meeting. The proposal of the committee on invocation is complete.

TASK: Canning to find out if other student unions have concerns regarding non-academic behaviour policies in place at their institutions. Canning will request Jim send information on the policy in advance of any meeting so Executive members can read and prepare.

5. Personnel Report

The meeting went in camera to hear a personnel report.

TASK: Chappel to submit info on her job description to Adrienne by Friday.
6. Executive Calendar proposal
The proposed Executive Calendar was received for information.

TASK: All executive members are to work on executive recruitment.

7. Meeting with the President January 18
M/S

Agenda items for the meeting with the president are as follows:

1. Follow up on $350 Counselling Program fee in Educational Psychology Department
2. Athletics fee question follow up
3. Senate motion to remove required seat for graduate students in department chair hiring committees
4. Childcare consultation process
5. Diversity and hiring committees
6. Electronic thesis publication and printing fees
7. Request for construction update
8. One year MA programs

CARRIED

TASK: Chappel to send feedback regarding seismic upgrades from Physics to Canning.

Chappel reported several students in EPLS have become very active on the $350 fee issue.

TASK: Chappel to arrange a meeting on doodle with the EPLS students to inform them on the steps taken thus far.

TASK: Yifan to meet with the students.

8. Grad Involvement on Chair Hiring
Canning reported the Senate had heard a motion to remove mandatory seats for students from hiring

TASK: Cox will draft letter to the Senate regarding the policy. Chappel and Canning to help with content.

9. BC Government review of Society’s Act
The BC Government call for feedback on the Society’s Act was received for information.

10. Athletics fee
Chappel reported the campaign committee meeting is being set up.

TASK: Chappel to check BOG agenda to see if it is raised.

TASK: Chappel to resend letter AVED requesting GSS involvement in any discussion about the Tuition Limit Policy with the UVIC Administration.

11. Events
Stypka referred to her executive report. She noted there are no wine club events this term as Al is away.
12. **Communications**

Cox reported the Unacknowledged Source is done. She is working on the planner for 2010.

**TASK:** Cox to investigate a promo pack for catering.

13. **FBC**

**TASK:** Chappel to set time for consult time as per directed by AGM, and send invite around to grad council.

---

### CLOSING ITEMS

14. **External Requests**

a. **Nadia Ella Sponsorship**

**M/S**

The GSS will sponsor the Nadia Ella talk and provide free meeting rooms for organizing, as well as distribute promotional material through GSS channels.

**CARRIED**

15. **Closed Session**

[Chappel left]

The Executive went in camera for a closed session.

16. **Next meeting**

Executive Board Tuesday, February 12 at 10:30 am.

Meeting adjourned at 12:00 noon.

sc/SC

Minutes approved by:

_____________________________  _______________________________
Adrienne Canning, Chair        Stacy Chappel, Executive Director