Present:
Adrienne Canning, Amy Cox, Agata Stypka, Takuto Shiota, Yifan Wang, Stacy Chappel, Patrick Reed (GSS Office Coordinator, guest)

Regrets:
none

The meeting was called to order at 10:30 with Canning in the Chair in Grad Centre Room 115.

STANDING ITEMS

1. **Photo Shoot**

   The meeting adjourned to take an Executive photo.

   The meeting reconvened at 11:01 am.

2. **Approval of Agenda**

   M/S

   The Agenda is approved as presented

   CARRIED

3. **Approval of Minutes**

   M/S

   Minutes for Executive Meetings on February 9, 2010, September 1, 2009, and June 17, 2009 are approved.

   CARRIED

4. **Business Arising from the minutes**

   Canning noted the provincial budget letter is expected today.

   Canning noted the Campus Garden issue was tabled at GRC until UVic takes further action.
The Welcome Centre advisory committee still has a vacancy.

Chappel still needs to speak with the EDCI rep regarding the travel grant.

5. **Executive Reports**

**Director of Communications:** Cox reported she had completed the athletics press release, met with Patrick and the workstudy regarding the daily planner, and has started soliciting ads for the next source. She also attended the meeting with the President and Senior Administration.

**Director of Student Affairs:** Wang reported he attended the Dragon and Lion dance for the CCSA and saw there were many graduate students attending. In particular the women in Engineering office supported the event. The Residence Manager search committee has made a decision.

**Director of Services:** Stypka reported casino night prep is ongoing for the March 11 event. There are many volunteers helping. She wrote the Faculty of Graduate Studies to request financial support. The committee is also researching a brewery tour and observatory trip as possible outings. She attended the meeting with the President and Senior Administration.

**Finance:** Shiota reported there was more of the same, with bargaining ongoing, the budget planning. He attended AVP Hiring and this committee may go until May. He attended the meeting with the President and Senior Administration, the Food and Beverage consultation, Food and Beverage Committee, meet with Stacy regarding collective bargaining but had to miss the Operational Relations meeting because it got moved to a time that conflicted with his class.

**Chair:** Canning reported she attended the Food and Beverage consultation, Operational Relations, the meeting with the President and Senior Administration. She also met with the Anti-Violence Project regarding their proposal to involve a graduate student on their board, and had a media interview with C-FAX regarding the Athletics victory.

6. **Health Plan Referendum**

M/S

The health & Dental plan referendum question structure will be as follows

**Question 1**
Do you wish to keep the health plan? Y/N

**Question 2**
For the health plan, which of the following do you prefer:
A. increase fee maintain or improve coverage
B. decrease coverage maintain current fee

**Question 3**
For the health plan, if the fee increases which option do you prefer:
A. Maintain current plan and increase fee x amount
B. Improve plan (give details) and increase fee y amount.

**Question 4**
Do you wish to keep the dental plan? Y/N

**Question 5**
For the dental plan, which of the following do you prefer:
A. increase fee maintain or improve coverage
B decrease coverage maintain current fee

Question 6
For the dental plan, if the fee increases which option do you prefer:
A Maintain current plan and increase fee x amount
B Improve plan (give details) and increase fee y amount.

CARRIED

7. Collective Agreement

The meeting went in camera to discuss the Collective Bargaining process.

The meeting came out of camera at 1:00 pm

8. SGM Chairing

M/S
Adrienne Canning will chair the GSS SGM March 30, 2010, and
Canning will be paid a $100 honorarium
CARRIED

[Chappel left the meeting at 1:30 pm.]

[Reed joined the meeting at 1:30 pm]

9. Capital Motion

Reed referred to written reports. [Doc: ExecMemo01032010-Laptop]

M/S
$2,000 is allocated from the Capital Fund for a laptop and warranty for use by the Events Assistant; and
$500 is allocated from the Capital Fund for purchase of 2 pivot capable monitors for the Health and Dental Plan Coordinator.

CARRIED

TASK: Monitor in Room 115 (executive computer) will be given to Executive Director computer, and excess Health and Dental Plan computer will be given to the Executive Computer. Reed will coordinate equipment purchase and moves.

10. Tabling of remaining agenda items

Agenda items remaining (AGM – Budget approval, AGM – Motion to create a designated fund for staff leaves, GSS involvement in the Anti Violence Project were tabled to the next meeting)
The meeting adjourned at 1:45 pm.

sc/SC

Minutes approved by:

_____________________________  ______________________________
Adrienne Canning, Chair        Stacy Chappel, Executive Director