EXECUTIVE BOARD

MEETING MINUTES

AUGUST 26, 2010

Present:
Adrienne Canning, Nick Graham, Qi Ke, Kalin McCluskey, Matt Park, Stacy Chappel

Regrets:
none

The meeting was called to order at 11:10 am with McCluskey in the Chair

STANDING ITEMS

1. Approval of Agenda

M/S
The Agenda is approved as presented.
RESULT

2. Approval of Minutes

No minutes presented.

3. Business arising from the minutes

None.

4. Executive Reports

Chair: McCluskey referred to written report.

Director of Finance: Park referred to written report.

Director of Communications: Canning referred to written report.

Student Affairs: Ke referred to written report.

Services: Graham referred to written report.
5. **Orientation Omnibus**

McCluskey referred to the email circulated regarding orientation issues

**M/S McCluskey/Park**

RESOLVED *The GSS will cover the cost of coffee for the September 3, 2010 Orientation coffee break held in the Grad House, and*

*The Room Booking Fee for the September 3, 2010 Orientation coffee break is waived.*

**CARRIED**

**TASK:** Finance Committee is to prepare detailed reports on what the events cost last year and meet with Nick.

**TASK:** McCluskey is to issue a call for volunteers to help out at the September 3 orientation

**TASK:** Ke will provide a list of department orientations for sign up at the end of the meeting.

**TASK:** Canning will check the info on time/location for the IESS lunch and circulate it to the Executive Board.

**TASK:** Graham will resend the latest weeks of welcome information.

**REMINDER:** Lunch with Jim Dunsmuir and the STAS Heads is September 24, 12-1:30 in the GSS Board Room.

6. **CAPITAL**

**M/S Park/Ke**

RESOLVED *$750 is allocated from the Capital Fund to replace the Executive Director’s computer with the regular desktop (Optiplex 380, E7500, 26) from JVIC’s Technology Solutions Centre.*

**CARRIED**

7. **Senate Committees**

McCluskey circulated candidate information.

**M/S Graham/Canning**

RESOLVED that Qi Ke is elected the GSS representative to the Senate Standing Committee on Academic Standards; and

FURTHER RESOLVED that Park is elected the GSS representative to the Senate Standing Committee on Learning and Teaching; and

FURTHER RESOLVED that pending approval of a candidate statement by email, Leah Ellingwood is elected the GSS representative to the Senate Standing Committee on Planning.

**RESULT**

8. **Part time students and travel grants**

Canning reported a concern was raised with her regarding eligibility of part time students for travel grants.

**TASK:** Chappel is to obtain data on the number of part time students in graduate studies.

9. **Corporate Relations**
TASK: Chappel to find a meeting time for the Executive and AI to discuss UVIC Corporate relations.

10. **Roommate listing**

Park asked if anyone had heard the roommate listing had been set up by Student Affairs.

No one heard any follow up on this issue.

11. **Events – laughter yoga**

Chappel had not set up the laughter yoga event.

12. **Board of Governors Representation**

Park asked for suggestions on how to find the number of graduate student seats on other university BOGs.

McCluskey said each BOG would have a website with this information.

13. **Non academic Behaviour**

Park asked if there was follow up on the proposed non-academic behaviour policy.

Canning reported she had contacted Jim Dunsdon but had not received the draft policy.

14. **Envelope/Roof**

Park reported the consultant’s inspection of the building envelope (to repair the leak) was ongoing.

15. **Schedule of meetings**

Next executive meetings will be:

- September 24, 11 am – short check-in meeting prior to lunch with STAS Heads
- October 14, 10 am
- November 18, 10 am
- December 2, 10 am

The meeting was adjourned at 12:45 pm

sc/SC

Minutes approved by:

K. McCluskey, Chair

Stacy Chappel, Executive Director