APRIL 12, 2011

Present: Yanmin Xu, Matthew Park, Mike Anthony, Julia Munk, Stacy Chappel

Regrets: Fatma Dogus

The meeting was called to order at: 12:11 pm with Munk in the Chair

STANDING ITEMS

AGENDA

Munk ruled the agenda approved with the changes as follows:
- Strike item 5 (Capital Purchase - tables) because it is already completed.

APPROVAL OF MINUTES

M/S
RESOLVED March 16 and March 30 Executive Board minutes are approved with minor corrections.
CARRIED

BUSINESS ARISING FROM THE MINUTES

Chappel reported the glass washer arrived.

Chappel obtained UVic membership increase estimate of 1% -- which is close to our estimate.

TASK: Matt and Chappel to come with genius plan to deal with his random collection of tasks (eternal list of tasks online)

TASK: Chappel to draft department grant policy for April events.

TASK: Anthony and Chappel to meet to cost out plan for communications

TASK: Chappel to circulate the business letter and report to new Exec
TASK: Chappel still to check on credit card separation

TASK: Committee list was set up, and is updated. But will need to be continued & updated for the coming year.

EXECUTIVE REPORTS

Chair: Munk set the agenda, has several meetings today. Spent a lot of time going through the emails.

Communications: Anthony reported he met with some web designers to get a low cost and interesting approach to the source website and the GSS website. He also met with Riddett that we seek to hire someone to design an app for your phone. Thinks the fees would be too high for the number of people who would use it. Tyring to set up a budget plan for the year.

TASK: Chappel to put Anthony in consultation with Adrian Schroeter regarding advice on what is appropriate for an app project.

Finance: Park reported he continued to work with personnel restructuring plans and with Stacy to put the final touches on the job share. Cheque signing. Briefly met with Sistili and Chappel regarding the restaurant. Agenda submission.

Services: Min noted she is excited to help with the retreat.

FOR INFORMATION

STATEMENT REVISION

Chappel noted the February 28 statements had to be updated as the inventory pricing was corrected and circulated the updated information.

FOOD AND BEVERAGE COMMITTEE

Park reported the hiring committee had made an offer to a candidate but it was not accepted. Current interim practice will continue.

Park reported Sistili had changed the schedule and reduced labour costs as a result.

INTERNAL BUSINESS

SIGNING AUTHORITY

M/S Anthony/Xu
RESOLVED Adrienne Canning is removed as a signer from all GSS VanCity accounts.
FURTHER RESOLVED Julia Munk is added as a signer on all GSS VanCity accounts.
FURTHER RESOLVED Matthew Park and Stacy Chappel continue as signers on all GSS accounts.

CARRIED

HEALTH AND DENTAL

Referendum in June – it would be at an appropriate date from Martlet ad in May.

Which things to put on ballot

What style of questions? Sample questions are:

Are you willing to pay an increased fee for the health plan in order to continue the same coverage or improve coverage? Y/N

If the fee is increased do you want to increase the fee $xx to a total of $xx per year to keep the same coverage? Y/N

If the fee is increased do you want to increase the fee $xx to a total of $xx per year to keep the same coverage and add vaccines? Y/N

Mike confesses to being 20 years old.

[expletives]

Concerns about vaccine .. .it would increase the cost for each student about $25/year ... is this valuable.

Question to increase to keep the same

If we don't increase which option for cost savings do you prefer.

TASK: Chappel to send a question to grad council about vaccines.

TASK: Chappel to draft referendum question for consideration at next Executive Board meeting.

PERSONNEL UPDATE

[Meeting went in camera.]

[Meeting came out of camera.]
M/S Munk/ Anthony
RESOLVED restructuring for a job share to create and Executive director and a separate Operations and Services Manger is approved as presented.
CARRIED

M/S Munk/Anthony
RESOLVED Matt Park and Stacy Chappel are delegated to negotiate the contract as proposed.
CARRIED

M/S Park/Anthony
RESOLVED the Executive Board approves a Leave of Absence for the summer for Monique Greffard, with no loss in seniority and the ability for her to pay for her own health and dental to retain coverage while on leave.
CARRIED

RETREAT PLANNING

Chappel, Munk and Xu committee to plan retreat.

Food No Pork, No dairy.

Draft agenda

TASK: Chappel to send a sample strategic plan

EXTERNAL BUUISINESS

MEET WITH DEAN DEVOR

TASK: Matt Park to send a doodle poll

M/S Munk/Park
RESOLVED TO TABLE remainder agenda to the rest to next meeting.
CARRIED

Adjourned at 1:52 pm.