Executive Board

Meeting Minutes

December 5, 2012

Present: Dallas Hermanson, Brian Pollick, Jon Potter, Stacy Chappel

Regrets: Colleen Clement, Pål Skar

The meeting was called to order at 11:05 am with Hermanson in the Chair.

Tasks Assigned or Reassigned at the Meeting

Task: Chappel to work with Ombudsperson on proposals for policy on homestay to make dispute resolution processes clear and accessible online.

Task: Chappel to notify Education Equity Committee of election of Tara Howarth.

Standing Items

Agenda

The agenda was approved with the addition of GRC Structure to Other Business.

Business Arising from the Minutes

Health and dental principles and guidelines were discussed at GRC.
Internal committee reps were added to Chappel's Quarterly report.
GRC supported funding the food bank in principle and awaits a proposal.

Reports from Executive Members

Finance: Pollick has reviewed the financial statements.

Services: Potter said de-stress fest was very popular. Upcoming events from the same group include a “what can you do with a degree in ...” speaker series. He participated in the Events Coordinator hiring.

Executive Director: Chappel said kudos should be passed on to Boma who really helped make the De-stress event work. Chappel reported she has set up online bank access for viewing information, hiring is complete for the events coordinator (thanks Jon Potter for his work on this!), and ongoing for Office coordinator. Staff had a second meeting with the head of health services and there is a “Mental Health First Aid” workshop that is now offered that would be valuable to staff. She and Mary Shi attended the Pacific Blue Cross briefing on the new system, has some excellent features, especially the “pharmacy compass”. Chappel attended a meeting to support a student regarding a homestay concern.
**TASK:** Chappel to work with Ombudsperson on proposals for policy on homestay to make dispute resolution processes clear and accessible online.

**Chair:** Hermanson said he had discussed the food bank proposal and would like to know the amount it would be for 1$ full time and $0.50 p/t grad students per Fall and Spring semester. He continues sitting on the hiring committee for the President.

**Student Affairs:** Skar sent a report by email: “Nothing new to report since GRC last week. Will attend Senate Planning committee this afternoon where Faculty of Fine Arts will propose three minors and a full Faculty Arts degree (BFA or BA). This, in spite of adding new students, is not believed to add any additional costs to the faculty”.

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**INTERNAL BUSINESS**

**Educational Equity Committee**

**M/S Clement/Pollick**

**RESOLVED** Tara Howarth is elected to sit as the GSS representative to the Educational Equity Committee.

**CARRIED**

**TASK:** Chappel to notify Education Equity Committee of election of Tara Howarth

Check in on annual goals

Nothing additional to report.

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**CLOSING ITEMS**

**GRC Structure**

Pollick stated he had a concern the GRC doesn’t have an opportunity to discuss something meaningful in the meetings, and most of the time is taken with reports. He suggested what is important from department repots is problems and solutions.

It was agreed to discuss GRC agenda at the meeting December 12.

**Schedules**

Pollick said he is available through December.

Hermanson said he will be gone December 13, returning Jan 9.

Potter said he will be gone Dec 13, returning Jan 4.

Clement is on holiday, will return in time for Dec 12 meeting.

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*The meeting adjourned at time 12:30 pm.*

**GSS Executive Board minutes**

**December 5, 2012**
Sc/SC