Present:

Jason Walters, Geography
Mike Carpenter, Political Science
Mallory Coletta, Community Development
Karin O’Leary, Social Dimensions of Health
Tia Hiltz, Anthropology
Florian Schmidt, Anthropology
Sarah-Louis Decrausaz, Anthropology
Jackson Flagg, Social Dimensions of Health
Madeline Holden, Pacific and Asian Studies
Connie Sobsey, Biochemistry & Microbiology
Estelle Kurier, Hispanic & Italian Studies
Katrina Flanders, History
Ming Lei, Electrical & Computer Engineering
Maral Sotohdehnia, Geography
Jane Wodlinger, Mathematics & Statistics
Erin Lathan, Geography
Katie Tebott, Geography
Anirban Kar, Business
Kaleigh Giles, Biochemistry & microbiology
Cory Shankman, Physics & Astronomy
Kaanveer Sapal, Mechanical Engineering
Prats Kongham, Health Sciences
Alison Tripp, Anthropology
Nagendrappa Hardschandrappa, Electrical & Computer Engineering
S. Pahowmick, Electrical & Computer Engineering
Zihan Shi, Curriculum & Instruction
Christopher Duffy, Mathematics & Statistics
Matthew Park, Centre for Social & Political Thought
Dallas Hermanson, Curriculum & Instruction, Chair
Brian Pollick, History in Art, Director of Finance
Colleen Clement, Curriculum & Instruction, Director of Communications
Jon Potter, Business, Director of Services
Pal Skår, Nursing, Director of Student Affairs
Stacy Chappel, Community Development, Executive Director

Regrets:

Barb West, Community Development
John Buxcay, Exercise Science, Physical Health & Education

The meeting was called to order at 5:05 pm by Director of Communications Colleen Clement.

STANDING ITEMS

WELCOME

RESOLVED Dallas Hermanson is elected as the meeting chair.
M/S Holden/Duffy
CARRIED

**AGENDA**

RESOLVED the agenda is approved as presented.
M/S Hermanson/Potter

Moved to amend  
RESOLVED the revise the agenda to move the election report immediately after agenda approval.

M/S Shankman/Pollick
AMENDMENT CARRIED

Main motion CARRIED as amended

**ELECTORAL OFFICER REPORT**

RESOLVED the election results are ratified as follows: 
Chair: Ming Lei;  
Director of Communications: Colleen Clement; 
Director of Finance: Brian Pollick;  
Director of Student Affairs: Jason Walters; and 
Director of Services: Katrina Flanders.

M/S Shankman/Skar
CARRIED

**TRIVIA DOOR PRIZE**

Hermanson introduced Chris Duffy, GSS Events Coordinator.

Duffy announced the upcoming trivia night, and said SAGM door prize would be handled with a trivia question. He announced the question and collected answers.

**MINUTES**

RESOLVED Minutes of the October 23, 2012 Annual General Meeting are approved.

M/S O’Leary/Sotoudehnia
CARRIED
MOTIONS RECEIVED WITH NOTICE

Hermanson referred to the agenda briefing on proposed bylaw change motions. He noted that each motion is moved by the Executive, but they have also been reviewed by Grad Council and the Stipend Review Committee is supportive of the changes proposed that affect that committee.

Motions A & B clarify Election to stipulate Stipend Review Committee members and Electoral Appeal Committee members cannot be candidates for Executive Board positions

RESOLVED THAT Bylaw 4.2 (Electoral Appeals Committee) be amended to add 4.2.b as follows;

“4.2.b Members of the Committee cannot be a nominee for election to the Executive Board or be a registered member of any referendum side;” and

FURTHER RESOLVED THAT subsequent bylaws are renumbered accordingly.

M/S Hermanson/Giles
CARRIED

RESOLVED THAT Bylaw 4.7.a (Election Nominations and Referendum Sides) is amended to add the following phrase:

“The Electoral Officer and members of the Electoral Appeals Committee cannot stand for election to the Executive Board. Members of the Stipend Review Committee cannot stand for election to the Executive Board in a regular election.”

M/S Hermanson/Sotoudehnia
CARRIED

Motion C & D clarify that the Executive Board may appoint alternate meeting chairs for the Graduate Representative Council as they see fit.

RESOLVED to move motions C & D omnibus

M/S Hermanson/Holden
CARRIED

RESOLVED that Bylaw 6.5.b be struck and replaced with the following:

6.5.b Meetings shall be chaired by a member of the Executive Board or a meeting chair appointed by the Executive Board.

FURTHER RESOLVED that Bylaw 9.2.a (Executive Board Duties: The Chair) is struck and replaced with the following:
9.2 a Regularly chair meetings of the Executive Board and the Grad Council except where another meeting chair is appointed by the Executive Board for the Grad Council.

M/S Hermanson/Holden

**Motion to amend:**

RESOLVED to amend the motion to add “meeting” as the last word in the revised bylaw 9.2.a so the new bylaw reads:

9.2 a Regularly chair meetings of the Executive Board and the Grad Council except where another meeting chair is appointed by the Executive Board for the Grad Council meeting.

M/S Pollick/Waters

Amendment CARRIED

Main motion CARRIED AS AMENDED

Motion E is intended update the Stipend Review Committee composition and purpose to match the Terms of Reference discussed at the March 2012 SAGM and approved by Graduate Representative Council.

RESOLVED that Bylaw X is amended as follows:

10.1 Directors of the Executive Board shall receive an annual stipend in an amount to be established recommended by the Stipend Review Committee and resolved at a General Meeting. The Committee will be elected by the Graduate Representative Council annually. Terms of reference for the committee will be set by the Graduate Representative Council, but the Committee’s purpose(s) must include The Committee shall be composed of two (2) Executive Board directors, two (2) graduate students at large (chosen by the Grad Council) and the Executive Director for the sole purpose of conducting an annual review of the directors’ hours and stipend. The Committee’s recommendations shall be resolved at a General Meeting. The Stipend Review Committee may invite any member of the Executive Board to submit information pertinent to the work of the committee. However, no current Executive Board member may sit on the Stipend Review Committee. Further, not current member of the Stipend Review Committee may stand for election to the Executive Board.

M/S Park/Wodlinger

**Moved to amend:**

RESOLVED to strike “resolved” and replace with “approved” so the bylaw will read:

10.1 Directors of the Executive Board shall receive an annual stipend in an amount to be recommended by the Stipend Review Committee and resolved approved at a General Meeting. The Committee will be elected by the Graduate Representative Council
annually. Terms of reference for the committee will be set by the Graduate Representative Council, but the Committee’s purpose(s) must include an annual review of the directors’ hours and stipend. The Stipend Review Committee may invite any member of the Executive Board to submit information pertinent to the work of the committee. However, no current Executive Board member may sit on the Stipend Review Committee. Further, not current member of the Stipend Review Committee may stand for election to the Executive Board.

M/S Pollick/ Kurier

Amendment CARRIED

Main Motion CARRIED as amended

STIPEND REVIEW COMMITTEE REPORT

Wodlinger and Sotoudehnia presented the Stipend Review Committee report, referring to the appendix in the agenda. They noted the major recommendation is to maintain the current allocation of hours (26 per month for Chair and Director of Finance, 22 for the other directors) and keep the rate per hour increasing in accordance with the CUPE TA rates of 2% and 1.3% as per past practice. The Stipend Review Committee supports the By Law change proposals that will modify the Stipend Review Committee composition and purpose.

Motion to change the Executive Board stipend:

RESOLVED the recommendations of the stipend review committee to increase the stipends according to CUPE rates are accepted and the rates will change as follows:
This would set the stipend as follows:

At April 1, 2013:
Chair: 617.24/month
Director of Finance: $617.24/month
Director of Communications: $522.28/month
Director of Student Affairs: $522.28/month
Director of Services: $522.28/month

At September 1, 2013
Chair: $623.48/month
Director of Finance: $623.48/month
Director of Communications: $527.56/month
Director of Student Affairs: $527.56/month
Director of Services: $527.56/month

At March 1, 2014
Chair: $629.46/month
Director of Finance: $629.46/month
Director of Communications: $532.62/month
Director of Student Affairs: $532.62/month
Director of Services: $532.62/month

M/S Dallas/Decrausaz
CARRIED

Flanders and Pollick noted their abstentions.

**BUDGET**

Pollick gave a presentation on the financial situation of the organization, and proposed changes to the budget compared to previous years. He noted in particular the budget has attempted to accurately represent staff time spent on the health and dental plan, as well as the restaurant, and share administrative staff time across the appropriate budgets.

He also noted the budget allocated 75% of the building maintenance cost to the restaurant, where it had been previously 25% with a goal of reaching 75%.

Therefore the budget shows the restaurant as subsidized by the operating fund, which is the actual case as the society views the restaurant as a service, and not a for-profit venture.

He thanked the previous Director of Finance for leaving everything in great shape, and thanked the staff for all their hard work to manage the society.

The budget includes the CPI increase of 1.1% to the membership fees as per normal practice and this means the fees will be:

The budget also assumes a 2% enrolment increase.

There is no change anticipated to the health and dental plan.

New programs include a $5,000 allocation to create a distance student bursary.

Also, the GSS is seriously considering moving to retention accounting for the health and dental insurance plan. A description of retention accounting was circulated to the grad reps and is available here.

**Motion to increase the membership fee by CPI:**

RESOLVED membership fees are changed to reflect BC CPI as follows:

- Operating Fund fee: increase from $39.32 to $39.75 per term
- Capital Fund fee: increase from $ 8.92 to $ 9.02 per term.

M/S Pollick/Park
CARRIED
Motion to create a Health Plan Stabilization Fund:

RESOLVED the members direct the Executive Board to draft a Health Plan Stabilization Fund terms of reference for approval by Graduate Council; and

FURTHER resolved the Health Plan Stabilization Fund is to be used to support the transition to Retention Accounting in the GSS Extended Health and Dental Insurance plan.

M/S Pollick/Kennedy

Moved to amend
Strike “is to” and replace with “may”

M/S Chappel/Park
Amendment CARRIED

Main Motion CARRIED as amended

Pollick referred to the budget handout. He reported that when the budget was prepared initially we did not have figures for the health plan final bills. However, we now have more information and would like to revise the projected contribution to the Health and Dental Stabilization fund for 2012-13 to 54,000 as we anticipate this will be more accurate.

Motion to approve the budget:
RESOLVED the 2013-14 budget is approved as follows:

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<th>Health and Dental</th>
<th>Food &amp; Beverage</th>
<th>Capital</th>
<th>Building</th>
<th>Health and Dental Stabilization</th>
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<td>30,254.00</td>
<td></td>
<td>109,389.00</td>
<td>154,542.00</td>
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M/S Pollick/Clement  
**CARRIED**

Pollick was asked about the length of commitment to the food bank funding.
Pollick said the intention was based on 1$ per on campus student in the Fall and Spring terms, which is roughly $4,000. The goal is to contribute this amount for three years – last year, 2013-14 and to include it again in the 2014-15 budget.

**EXECUTIVE REPORT**

Clement referred to the display featuring the activities of the organization and recognizing the large number of volunteers who served on committees and as grad reps. This is also available on the GSS website.

Hermanson thanked the rest of the board for their work, and also thanked all the staff for their support during the year.

**TRIVIA PRIZE**

Duffy announced the winner of the trivia contest and awarded the prize.

**ADJOURNMENT**

The meeting was adjourned at 6:40 pm