



GSS EXTENDED HEALTH AND DENTAL APPEALS FORM

1. General Information

Name: _____ Student Number: _____ Email: _____

Address: _____ Postal Code: _____ Phone: _____

Student Signature: _____ Date of Appealing: _____

- 2. I am appealing to: Opt out of GSS Extended Health and Dental Plans
- Opt myself into the GSS Extended health and Dental Plans as a distance student
- Opt my family members into the GSS Extended Health and Dental Plans

Note: if your appeal is granted, the date of opt in/out will be retroactive to the first month of your registration or date of losing your coverage.

- 3. Were you a student as of **September 1st** of the current academic year?
 - Yes
 - No _____ (When did you register as a graduate student in the current academic year?)

The University of Victoria Graduate Students' Society (GSS) provides mandatory extended health and dental plans for graduate students, as passed by referendum. All graduate students taking 3.0 or more credit units on-campus in September or January are assessed the Plan fees. For September entrance students, they may opt-out of the plans or opt in their family members by September 30. For January entrance students, the deadline is January 31st.

To opt-out of the Plans, graduate students must present an insurance certificate with policy number, membership card, a photocopy of the policy cover, or a letter from an employer clearly indicating comparable coverage. Please note, your Provincial Health Care Card is not considered extended coverage. Student who graduated can opt out within a month of graduation. **To appeal your assessment, complete this form and return it to the GSS General Office, Room 102, George and Ida Halpern Graduate Student Centre, UVic campus. Please attach any relevant documents.**

EXPLAIN YOUR CASE FOR APPEALING DETAILS. PLEASE ADD AS MANY SUPPORTING DOCUMENTS AS NECESSARY. As the committee members make decision on the basis of procedure, please focus on your appeal on the following two questions below:

- 1. Are there any extenuating circumstance that have prevented you from opting in/optut?
- 2. Are there any administrative unfairness?
