Graduate Representative Council

MEETING AGENDA

SEPTEMBER 25, 2018, 5-7 PM

Dept Rep Invitees: TBA

GSS Executive and Staff:
Chair: Arash Isapour
Director of Communications: Kelly Clark
Director of Finance: Carla Osborne
Director of Student Affairs: Esmaeil Rahimi
Director of Services: Mahsa Mahtab

Executive Director: Stacy Chappel
Office Coordinator, Governance: Karen L. Potts
Operations and Services Manager: Mike Ronning

DINNER AND NETWORKING - 4:30 PM

CALL TO ORDER

LAND ACKNOWLEDGEMENT

We acknowledge and respect the Lkwungen-speaking peoples on whose traditional territory the Graduate Students’ Society exists, and the Songhees, Esquimalt and WSÁNEĆ peoples whose relationships with the land continue to this day.

STANDING ITEMS

APPROVAL OF THE AGENDA

Motion: BIRT the agenda is approved as presented.

APPROVAL OF THE MINUTES

Motion: BIRT the minutes from the July 24, 2018 Grad Council meeting are approved as presented [OR with minor corrections as provided].
BUSINESS ARISING FROM THE MINUTES

ASSIGNMENT OF TIMEKEEPER

One of the GRC members will be assigned as a timekeeper.

NEW BUSINESS

A. REMARKS FROM THE CHAIR

B. ORIENTATION TO THE DUTIES OF COUNCIL

C. COMMITTEE APPOINTMENTS

GRC Committees

- UVIC Sexualized Violence Committee – See Appendix 1, page 3.
- Associate Dean of Humanities - Research Appointment Committee

D. STUDENT AFFAIRS SURVEY FINAL REPORT

CLOSING ITEMS

IMPORTANT DATES

Upcoming GSS Deadlines:

- Health and Dental Plan opt in/Opt out deadline: September 30

Upcoming GSS Events:

- Welcome Back Barbecue: September 7
- Colouring and Cocoa: October 11

Next GRC Meeting:

October 16, 2018, 5 pm

NOTICES OF MOTION

GRC Election process: motion to refer to Bylaw & Policy Committee a review of GRC elections and have the committee develop some proposed updates for submission to GRC

ADJOURNMENT

Motion: BIRT to adjourn the meeting.
APPENDIX 1

Terms of Reference

Sexualized Violence Education & Awareness Advisory Committee

Role
The University of Victoria recognizes that sexualized violence is a systemic concern both on and off campus that must be addressed through coordinated campus wide prevention efforts, meaningful on and off campus support options, formal disclosing and/or reporting mechanisms, as well as response procedures that are survivor-centred and trauma-informed.

The role of the Sexualized Violence Education & Awareness Advisory Committee (SVEAAC) is to help vision and shape the direction of sexualized violence prevention and response at UVic by serving as a key consultation point for all major sexualized violence initiatives and programs that relate to students, staff, and faculty. The committee is a venue for information sharing between units with the goal of implementing a coordinated and consistent approach to sexualized violence prevention. Committee members are key conduits to their units and are responsible for sharing information about initiatives discussed at the SVEAAC.

Objectives
Membership of the SVEAAC will work collaboratively together to:
1) Advise on the strategic sexualized violence prevention and education planning for students, staff, and faculty;
2) Provide guidance and advice on program development and implementation as well communications and marketing of sexualized violence prevention awareness campaigns and special events;
3) Share information about sexualized violence prevention and education with each other and disseminate information beyond the Committee to their respective units for uptake;
4) Share research, information from professional associations, activities from peer institutions, etc., that would assist UVic in understanding more about prevention programming in the broader post-secondary context.
5) Work towards shared practices in terms of defining, preventing, and responding to sexualized violence in a consistent and coordinated way with an understanding that this work needs tailoring to specific units/departments/populations on campus.

Structure
The committee Chair is the Sexualized Violence Education and Prevention Coordinator, Equity and Human Rights.

An administrative professional from Equity and Human Rights will support the committee.
Members of the committee will include:

- One representative from each unit including HR, FR, OSL, CSEC, EQHR, and UComm, among other identified stakeholders. It is recommended, for example, that representatives from RESS and International Student Services also attend given the specific populations they work with.
- Representative(s) from key student advocacy groups who also make up the membership of the Sexualized Violence Special Events Committee including: UVSS, GSS, and AVP.
- Administrative leaders with academic equity, diversity and related responsibilities (e.g. Director, LTSI; Sexualized Violence Prevention and Education Coordinator).

**Operation**

**Meetings:**

- The SVEAAC will meet at least monthly yearly (Jan – Dec). The Chair may cancel meetings or call additional meetings as required.
- The Chair is responsible for setting the agenda and will solicit recommendations for discussion from Committee members.
- Participation will normally be in person.
- Minutes of meetings will be kept by the Chair and disseminated to members.

The Terms of Reference will be reviewed annually in August by committee membership. The first meeting will be held August 2018.

Version: May 8, 2018