

GRC Events Committee Minutes

October 6
15:00-16:00
Blackboard

Meeting called by: Daniel Gudino, Director of Services **Type of meeting:** Monthly meeting
Facilitator: Daniel Gudino **Note taker:** Brianna Brandon
Timekeeper: Brianna Brandon **Minute Version:** DRAFT

Committee Members Attending: Adair Ng, Tiess McKenzie, Brianna Brandon, Neil Barney (Ex officio), Daniel Gudino (Chair)

Guests Attending:

Regrets From: Sejal Pramlall

Members Absent: Maeve Milligan, Mandana Karimi

REF DOCs:

Minutes

Agenda item: Committee terms of reference **Presenter:** Daniel Gudino

Discussion:

PURPOSE

Guidelines regarding the processes, structures, and operations associated with the GSS committees

KEY POINTS

Any Graduate Student Society member may attend committees as non-voting member

Quorum: Must meet quorum to proceed with meeting

Regrets: Written notice to committee chair 24 hours in advance of meeting. Regrets excluded from calculation of quorum

EVENTS COMMITTEE PURPOSE

Engage membership through events and activities while highlighting the society

Social, cultural, and academic events that interest members throughout the year

Conclusions/Motions:

Action items

Person responsible

Deadline

Agenda item: Summer events report

Presenter: Daniel Gudino

Discussion:

Wednesday Coffee Online: In pre-Covid times this was held in person in the Grad House. Brought graduate students together in a low-pressure environment. Some difficulty in transferring this to a virtual setting.

Department Orientations: Grad Secretaries sent an email in late May to find out when department orientations were scheduled. Outreach video created. Downside: Slower email responses, lower content retention.

Conclusions/Motions:

How to engage graduate students going forward? We require to have a broader discussion on how to engage students in online events.

Action items	Person responsible	Deadline
✓ Bring conversation on engagement for next meeting	Daniel Gudino	November meeting
✓ Outreach and communication with students (Discord)	Neil Barney	November meeting

Agenda item: Committee year plan 2020-2021

Presenter: Daniel Gudino

Discussion:

IDEAS

Survey graduate students to identify ongoing effects of Covid-19 & determine what types of events are of interest

Points for further consideration: Timing of survey? Part of AGM? Town Hall?

Speaker Series

For example, [Raincoast Conservation Wolf School](#)

Points for further consideration: Who speaks? How to ensure safe spaces? Incentives for speakers?

Conclusions/Motions:

The Committee decides to form two working teams for next meeting. First team will define and design a speaker series of events. Second team will focus on how to design a survey for consulting with the broad graduate community on types of events to host in the future.

Action items	Person responsible	Deadline
✓ Speaker series team	Brianna, Neil	November meeting
✓ Survey team	Tiess, Adair, Daniel	November meeting
✓ Year plan 2020-2021 draft	Daniel Gudino	November meeting

Other Information

Resources:

Enter resources here.

Special notes:

Enter any special notes here.