

University of Victoria Graduate Students' Society

Executive Board

(HYBRID) MEETING MINUTES

MAY 24, 2023

Zoom Link: <https://uvic.zoom.us/j/2244264481>

**EXECUTIVE INVITED:**

Wyatt MADDOX, Chair;

Greg GAUBE, Director of Communications and Vice Chair;

Samuel FIELDER, Director of Finance;

Lindsay BEAL; Director of Student Affairs;

Mitch NASCIMENTO, Director of Services;

**GUESTS:** Neil BARNEY, Operations and Services Manager

**REGRETS:** Kyla TURNER, Executive Director (non-voting)

STANDING ITEMS PART 1

---

A. CALL TO ORDER 10:01

The meeting was called to order by Maddox.

B. TERRITORY ACKNOWLEDGEMENT 10:01

Territorial acknowledgement was offered by members of the board.

C. APPROVAL OF AGENDA 10:02

*Motion: RESOLVED the agenda is approved as presented.*

*Friendly Amendment: Added Discussion Item (Section F) – Student Life Grant Committee*

*M/S: GAUBE / NASCIMENTO*

*CARRIED*

NEW BUSINESS

---

1. RESTAURANT/GSS SPACE BOOKING, AND CATERING POLICIES 10:03

Lead: BARNEY

For: Discussion

Maddie has circulated the catering policy. These are guidelines that we can tap into, when needed. Main concern that was brought up, was the complete booking of the Grad House Restaurant.

Greg: The Grad House is supposed to be a hub for Graduate Students, so bookings that book up the Pub area to guests that are not primarily Graduate Students can be seen as “not beneficial” to building campus culture.

Greg wants to have booking space available, that segments all the available sections of the Grad House, so that groups can have the option to choose the space that is most available to them.

Neil: Three current hurdles:

1. Staffing – Easily remedied
2. Restaurant Capacity – The physical amount of equipment that we can use at one time limits the output of the restaurant for the amount of orders that are put in
3. Persons Capacity per area – Staying within the limits of each area, but also taking into account how the total number of persons in all areas scales with the above two points.

Board has come to the decision to allow multiple bookings, with multiple bookings space. Neil will need to build/modify the way individuals/groups can sign up for the spaces.

## 2. CALENDARING OPTIONS FOR THE GSS 10:34

Lead: BARNEY

For: Discussion

GRC and GSS wide events calendars should be setup as a Google Calendar, as the options for Outlook and Teams, as they don't allow the flexibility we need to reach out.

## 3. ADVOCACY CAMPAIGN FOR INCREASED SERVICE PROVIDERS AT WELLNESS CENTRE 10:35

Lead: NASCIMENTO

For: Discussion

Mitch thinks that the SWC has a communication problem, with an oversubscription of persons trying to use their service, without the capability of taking these on. The number of different services that they offer is too wide in scope, and as such, most of their services are falling because of it.

Lindsay suggests that their main communication channels, like their website, are failing to properly indicate what services they offer, that they can maintain. Clarifying the channels would be helpful here.

**Action Item: Mitch to draft a plan regarding general advocacy, in terms of providing feedback to SWC directly, and reaching out to Island Health about maintaining support for the space. Additionally, support from our on-campus students in medical school, to give positions at SWC, since they are not contributing to on-campus health services in any way.**

## 4. JOINT UVSS/GSS BOARD MEETING 10:42

Lead: MADDOX

Reference: Dale Robertson, Operations Manager of the UVSS, has recommended having a board-to-board meet and greet soon to discuss joint advocacy campaigns. This could also be a good place to get updates about the goings on at the UVSS at the moment as there's been significant student support staff turn over. Would the GSS be interested in this meeting? Would a board member be able to communicate with the UVSS board to book this while Ky's away?

For: Discussion

**Action Item: Greg to schedule meeting with UVSS Board.**

---

## STANDING ITEMS PART 2

---

### D. APPROVAL OF MINUTES

*Motion: RESOLVED the minutes from the May 10, 2023 Executive Board Meeting are approved as presented [OR with minor corrections as provided].*

*M/S: NASCIMENTO / GAUBE*

*CARRIED*

### E. BUSINESS ARISING FROM PREVIOUS MEETINGS

Lead: TURNER

**Note:** To ensure motion log is updated, ensure completed items are reported in the minutes.

**Items assigned to board members that Kyla thinks are complete or abandoned will be listed below and highlighted in yellow.** If there's an item you were assigned below highlighted in yellow, please confirm if the task was completed, revoked, or abandoned!

**Tasks Completed/Decisions fully acted upon:**

**BARNEY TO PROVIDE RESTAURANT BOOKING SPACE – COMPLETED**

### F. COMMITTEE APPOINTMENTS 10:57

Student Life Grant Committee – Information circulated by Wyatt, at this time.

**Motion: Action Item: Irfan to reach out to the Office of Student Life, regrading time commitment for this committee appointment request, and to pass this committee appointment to the GRC when it suits best.**

*M/S: MADDOX / NASCIMENTO*

*CARRIED*

### G. CORRESPONDENCE RECEIVED

### H. AGENDA PLANNING, OR MEETING DEBRIEF 11:04

Reference: [Meeting Debrief Template](#)

1. Debrief: Student Wellness Centre tour
2. Debrief: Operational Relations May 18 – Delayed until May 25<sup>th</sup> – Grad Dorm Focus
3. Debrief: GRC May 23

### I. LOBBYING REPORTS 11:17

Reports due at the first meeting of every month.

### J. ANNUAL PLAN CHECK-IN 11:18

**Action ITEM: MADDOX to schedule MAY 24<sup>th</sup> meeting at 9am.**

**ACTION Item: Board members to review all other annual plan reports**

---

CLOSING ITEMS 11:26

---

EXECUTIVE INFORMAL DISCUSSION/UPDATES/QUESTIONS

Chair: MADDOX

Director of Communications: GAUBE

Director of Finance: FIELDER

Director of Services: NASCIMENTO

Director of Student Affairs: BEAL

Executive Director: TURNER wishes you all a lovely board meeting. You've almost survived all of my vacation now. I know you did great without me. I raise my glass to you all (as I sit in a hot tub drinking my way through someone else's wine collection) for your excellent work.

NOTICE OF MOTIONS, AGENDA ITEMS FOR NEXT EXECUTIVE MEETING

UPCOMING MEETINGS AND IMPORTANT DATES

**\*\*Task Reminder: Please be sure your meetings and events are up to date on the GRC Teams Calendar\*\***

Next Executive Meetings: June 7, 2023

Next GRC Meeting: June 27, 2023

AGM: October 24, 2023

Office, Staff Scheduling: The front office will be closed to the public Friday, June 2 for records review day. Neil on vacation May 29-June 2.

ADJOURNMENT

*Motion: RESOLVED the meeting is adjourned.*

*M/S: GAUBE / FIELDER*

*CARRIED*

SF/KT

X

Wyatt MADDOX  
GSS Chair 2023-24

X

Kyla Turner  
GSS Executive Director