

University of Victoria Graduate Students' Society

Executive Board

(ONLINE VIA BLACKBOARD) MEETING MINUTES

MAY 25TH, 2020

Present: Drake RUSHFORD, Chair; Jacob HUNT, Director of Finance; Angélique ROSE, Director of Services (part); Antoine ROSE, Director of Student Affairs; Stacy CHAPPEL, Executive Director.

REGRETS: None

ABSENT: Matty CERVANTES, Director of Communications.

STANDING ITEMS

A. WELCOME/BIENVENUE

RUSHFORD called the meeting to order at 3:07 and ROSE gave the land acknowledgement.

B. APPROVAL OF THE AGENDA

Motion: RESOLVED to approve the agenda as presented.
M/S HUNT/ Antoine ROSE
CARRIED

C. APPROVAL OF MINUTES

Minutes were presented but were not available with notice. Approval tabled to the next meeting.

D. BUSINESS ARISING FROM PREVIOUS MEETINGS

MOTIONS/TASKS noted as completed, or revoked:

TASK: RUSHFORD will notify STUA the GSS will prefer meeting online. COMPLETED

TASKS carried forward assigned:

TASK: CERVANTES and CHAPPEL will work on draft materials for the referendum campaign.

TASK: CHAPPEL to prep comments on the health and dental plan referendum for the RUSHFORD and the GRC

TASK: Antoine ROSE reported the Student Affairs Committee will meet in early June and will follow up with Mark Zion and prepare a recommendation for the Executive Board after that meeting.

TASK: RUSHFORD, CHAPPEL and HUNT can develop a planning agenda

TASK: RUSHFORD, CERVANTES, Angélique ROSE will draft fall orientation presentation materials for review.

TASK: Antoine ROSE will attend the Health Information Science online orientation: June 8, 2020 at 5 pm.

TASK: HUNT will draft speaking notes for department presentations.

TASK: CHAPPEL will circulate last year's orientation materials to the Executive.

E. COMMITTEE APPOINTMENTS

HUNT noted that if FOSTER does not wish to continue his work on the Senate Awards Committee, he would stand for this committee.

F. CORRESPONDENCE RECEIVED

None received.

G. AGENDA PLANNING, OR MEETING DEBRIEF (GRC, OPERATIONAL RELATIONS ETC.)

Operational Relations meeting - May 27th

RUSHFORD reported he would like to have updates on the COVID 19 response, including timelines for opening research laboratories.

Labour Management Committee - May 28th

Hunt reported the LMC had a discussion about a draft management hiring policy.

RUSHFORD reminded members there is a Student Wellness Centre introductory meeting June 4, 3 pm.

MEETING BUSINESS

1. IN CAMERA SESSION: LEGAL AND HIRING UPDATES

The meeting went in camera at 3:25 pm.

The meeting came out of in camera at 3:40 pm.

2. UVIC STUDENT AFFAIRS – GSS MEETING (MAY 27)

Preparation: Please prepare draft answers prior to Monday Exec meeting:

UVIC requests the GSS come prepared to present the below information.

1. Provide an introduction.
2. List 2-3 top priorities for the coming year.
 - a. How we help students (this year during COVID 19 pandemic)
 - b. Access to research facilities for graduate students back to doing their research safely (Rushford)
 - c. Make grad council more efficient through the online medium (RUSHFORD)
 - d. Grad student representation on UVIC Committees – improve incentives (RUSHFORD)
 - e. Financial viability of the GSS (HUNT)
 - f. Safe work environment for staff return (CHAPPEL)
 - g. Health and Dental Plan changing needs of international (CHAPPEL)
 - h. International students ability to be online Research Assistants from abroad (Antoine ROSE)
 - i. Improve channel for inviting members to GSS events (Antoine ROSE)

3. Highlight opportunities for collaboration.

[Angelique ROSE arrived at 4:16 pm].

3. SPECIAL GENERAL MEETING PREPARATION

Preparing to host: meeting logistics and tasks for meeting processes (ballots, speakers list, registration)

Presentations (who will make each presentation, make slides, etc).

Item	Presenter	Time needed
Call to order	RUSHFORD	10 minutes
Land Acknowledgement	CERVANTES or RUSHFORD	10 minutes
Approval of Agenda	RUSHFORD	5 minutes
Approval of minutes from the last General Meeting	RUSFORD	5 minutes
COVID 19 financial response*:		
Proposal to borrow money (CEBA)	HUNT (w/CHAPPEL)	20 minutes
Proposal to reallocate \$28,000 from the Building Fund to the Operating Fund	HUNT (w/CHAPPEL)	20 minutes
Presentation of revised budget*	HUNT (w/CHAPPEL)	20 minutes
Extended Health and Dental Plan referendum FAQ	CHAPPEL/ BROOKLYNN	15 minutes
Adjournment		

There was discussion of the order of agenda items and the time required for each item. There was discussion of managing the polls, since HUNT, who had previously managed them, will be presenting.

TASK: CHAPPEL to manage polling or delegate to BARNEY if available.

4. GRAD COUNCIL PREPARATION

Item	Presenter	Time Provided
Approve agenda		2 min
Timekeeper		3 min
Approve Minutes		2 min
Business arising from minutes		3 min
Reports:		

- Chair's remarks	RUSHFORD	3 min
- Bus Arising from Exec Reports		2 min
- GRC Standing Committee reports	ANGELIQUE – POSTER, volunteers Food, Finance: Nothing to report DRAKE: Bylaw and Policy (no slide) – all in agenda Student Affairs – no report	10 min
Reps on UVIC committees – vacancies (SENATE)		10 min
Other committee reports		5 min
Department reports		10 min
From BP Committee: governance manual	RUSHFORD	5 min
Finance Update	HUNT	15 min
- Restaurant Management Structure	BURTON	5 min
Finance Committee Statement availability	BURTON	5 min
Health and Dental referendum Q&A	Stacy/Brooklyn	5 min
Bylaw and Policy Reviews (for referral):		
- Exec roles	CERVANTES	2 min
- Online voting	RUSHFORD	3 min
- GRC elections	FOSTER	5 min
- GSS Rep and Alternate Bylaw/policy	BURTON	5 min
VIPIRG fund reallocation	FOSTER	5 min
Next meeting - Straw poll?		3 min
Closing Items		2 min
- Important dates		
- Requests for support/advocacy		
- Notice of motion		
- Adjournment		

TASK: HUNT to make the polls for the Grad Council Meeting.

5. HEALTH AND DENTAL REFERENDUM CAMPAIGN

RUSHFORD reported he had registered the Executive Board as a campaign side for the YES campaign in the first question (on automatic plan membership for distance students).

TASK: CHAPPEL to circulate campaign messaging.

6. SCHEDULING FUTURE BOARD MEETINGS

MOTION: RESOLVED to have a meeting the first and third Tuesday at 4 pm for the Summer Semester
RUSHFORD/Antoine ROSE
CARRIED

It was noted there will be no Exec meeting on June 2 (due to the Special General Meeting). The first June meeting will be the third week of June.

CLOSING ITEMS

EXECUTIVE INFORMAL DISCUSSION/UPDATES/QUESTIONS

Chair: RUSHFORD reported he is meeting with other BC GSS Executive members tomorrow. He is working on making agenda planning efficient, including an agenda submission form that ensures he receives the material in a workable form.

Director of Finance: HUNT had nothing to report.

Director of Services: Angelique ROSE shared the June events poster. She noted there were seven events planned for June.

Director of Student Affairs: Antoine ROSE had nothing to report.

Executive Director: CHAPPEL had nothing to report.

NOTICE OF MOTIONS, AGENDA ITEMS FOR NEXT EXECUTIVE MEETING

None.

UPCOMING MEETINGS AND IMPORTANT DATES

Next Executive Meetings: Tuesday June 16 2020 at 3pm

Bylaw and Policy: June 11, 2020, 2:30 PM

ADJOURNMENT

Motion: RESOLVED to adjourn the meeting.
M/S HUNT/Angélique ROSE
CARRIED

The meeting adjourned at 5:06 pm.

sc/klp

X 

Drake Rushford
Chair

X 

Stacy Chappel
Executive Director