

University of Victoria Graduate Students' Society

## Executive Board

### (ONLINE VIA BLACKBOARD) MEETING MINUTES

AUGUST 18<sup>TH</sup>, 2020

**EXECUTIVE PRESENT:** Drake RUSHFORD, Chair; Matty CERVANTES, Director of Communications; Jacob HUNT, Director of Finance; Daniel GUDINO, Director of Services; Antoine ROSE, Director of Student Affairs.

**VACANT:** Executive Director (non-voting).

### STANDING ITEMS

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#### A. CALL TO ORDER

RUSHFORD called the meeting to order at 4:02 PM. ROSE provided a land acknowledgement.

#### B. APPROVAL OF THE AGENDA

*MOTION: RESOLVED that the agenda is approved as presented.*

*M/S: HUNT/CERVANTES*

*CARRIED*

#### C. APPROVAL OF MINUTES

Tabled.

#### D. BUSINESS ARISING FROM PREVIOUS MEETINGS

**MOTIONS/TASKS noted as completed:**

TASK: RUSHFORD to write to UVSS sharing our projects for Black Lives Matter and declining to participate officially in this project but to invite them to keep us posted.

TASK: Executive Members will draft sections by the next Executive Board meeting on August 18.

TASK: HUNT will draft speaking notes for department presentations.

TASK: RUSHFORD, CERVANTES, Angélique ROSE will draft fall orientation presentations.

TASK: CERVANTES will send the bylaw change she is proposing to Bylaw and Policy Committee.

#### E. COMMITTEE APPOINTMENTS

None.

#### F. CORRESPONDENCE RECEIVED

*Motion: RESOLVED that the correspondence presented has been received by the Executive Board.*

*M/S: ROSE/CERVANTES*

*CARRIED*

#### G. AGENDA PLANNING, OR MEETING DEBRIEF (GRC, OPERATIONAL RELATIONS ETC.)

Meeting between Chair & President Jamie Cassels – August 25<sup>th</sup>

- GUDINO noted increased surveillance on campus and expressed concern that students of colour would be profiled.
- ROSE requested that the situation with Mark Zion be brought up.

- RUSHFORD noted that perhaps the incoming president would write a letter for the bulletin.

## MEETING BUSINESS

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### 1. ANNUAL PLAN CHECK-IN

CERVANTES asked about including something in the E-Handbook, perhaps a bullet point list. HUNT supported a bullet point inclusion.

ROSE suggested having director profiles in the handbook. RUSHFORD preferred a team-centered approach.

CERVANTES suggested a group picture. RUSHFORD likes the idea of a group picture but doesn't think it is possible. CERVANTES mentions a Zoom group photo.

**TASK: CERVANTES to circulate a doodlepoll for a Zoom group photo.**

### 2. ORIENTATION UPDATE AND DEPARTMENT ORIENTATION ALLOCATION

REF DOC:

[https://connect.uvic.ca/sites/vpac/studentaffairs/GSS/GradCouncil/\\_layouts/15/WopiFrame2.aspx?sourcedoc=/sites/vpac/studentaffairs/GSS/GradCouncil/Document/GSS%20Department%20Orientations/2020-09%20GSS%20Department%20Orientations.xlsx&action=default](https://connect.uvic.ca/sites/vpac/studentaffairs/GSS/GradCouncil/_layouts/15/WopiFrame2.aspx?sourcedoc=/sites/vpac/studentaffairs/GSS/GradCouncil/Document/GSS%20Department%20Orientations/2020-09%20GSS%20Department%20Orientations.xlsx&action=default)

GUDINO noted the available slots for department orientations. Five minute video + five minute question time.

HUNT said he is happy to partake in the presentations but asked about the health & dental plan. GUDINO noted that health & dental questions should be referred to Mindy.

RUSHFORD mentioned he would be presenting to the Graduate Student Orientation.

ROSE asked if he could still be included in the video. CERVANTES said she was almost finished with the video but said it could be added if he sent it shortly after the exec meeting

**TASK: GUDINO will reorganize the spreadsheet based on date/time and circulate for allocating slots.**

HUNT expressed a preference for Economics.

CERVANTES expressed a preference for Art History & Visual Studies, Sociology and SDH

### 3. EXECUTIVE BOARD MEETING SCHEDULE

RUSHFORD asked if there should be another board meeting before September.

HUNT mentioned that orientation planning should be done.

CERVANTES, GUDINO and HUNT expressed interest in meeting.

*MOTION: RESOLVED that the next Executive Board meeting will be September 1<sup>st</sup> at 4:00.*

*M/S RUSHFORD/GUDINO*

*CARRIED*

*MOTION: RESOLVED that the Executive meeting schedule will be 1<sup>st</sup> & 3<sup>rd</sup> Monday of each month @ 4:00 for Fall term.*

*M/S RUSHFORD/CERVANTES*

*CARRIED*

## CLOSING ITEMS

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### EXECUTIVE INFORMAL DISCUSSION/UPDATES/QUESTIONS

Chair: RUSHFORD met with Jim Dunsdon.

Director of Communications: CERVANTES – EQHR.

Director of Finance: HUNT provided a hiring update on temp position.

**TASK: RUSHFORD, GUDINO, CERVANTAS, and Neil to meet re: uploading documents onto the website.**

### NOTICE OF MOTIONS, AGENDA ITEMS FOR NEXT EXECUTIVE MEETING

None.

### UPCOMING MEETINGS AND IMPORTANT DATES

None.

### ADJOURNMENT

*MOTION: RESOLVED that the meeting be adjourned.*

*M/S CERVANTES/HUNT*

*CARRIED*

DR/klp

X 

Drake Rushford  
GSS Chair 2020-21

X 

Matilde Cervantes  
GSS Director of Communications and Vice-Chair