

University of Victoria Graduate Students' Society

Executive Board

(ONLINE VIA BLACKBOARD) MEETING MINUTES

MARCH 31, 2021

EXECUTIVE ATTENDING: Drake RUSHFORD, Chair; Nicole KENT, Director of Communications; Daniel GUDINO, Director of Services; Antoine ROSE, Director of Student Affairs; Kyla TURNER, Executive Director (non-voting).

GUESTS: David FOSTER, incoming Chair; Adair NG, incoming Director of Services; Nahid SAFARI, incoming Director of Student Affairs; Karen L. POTTS, Governance Coordinator (non-voting)

REGRETS: Jacob HUNT, Director of Finance

STANDING ITEMS

A. CALL TO ORDER

The meeting was called to order at 2:47pm with RUSHFORD in the chair. Land acknowledgement offered by RUSHFORD.

B. APPROVAL OF THE AGENDA

Motion: RESOLVED that the agenda is approved as presented.

M/S GUDINO/KENT

CARRIED

[Nahid SAFARI and Antoine ROSE arrived at 2:48pm]

C. APPROVAL OF MINUTES

Motion: RESOLVED that the February 17, 2021 and March 3, 2021 minutes are approved as amended.

M/S ROSE/KENT

CARRIED

Motion: RESOLVED that the minutes from the March 17, 2021 Executive Board meeting are approved as presented.

M/S ROSE/KENT

CARRIED

D. BUSINESS ARISING FROM PREVIOUS MEETINGS

Tasks Completed/Revised/Abandoned:

2020 Nov 16 - TASK: RUSHFORD to follow up with VPN issue. Abandoned

2021 Feb 3 - TASK: TURNER to follow up with alternative reporting options for ED monthly report. Complete

TASK: TURNER to edit the annual report templates for board to include calendar and "where to start" sections – Abandoned

TASK: ALL EXECUTIVE to include business continuity and recover recommendations to their successor in their reports and training documents as part of their succession. – Abandoned.

2021 Mar 3 - TASK: TURNER to put out calls to GRC for membership, then to membership for CML recruitment. Complete.

E. COMMITTEE APPOINTMENTS

Motion: RESOLVED to elect Nicole Kent with Nahid Safari as an alternate as the graduate student representative to the 2021-22 appointment committee for the Vice-President Academic and Provost.

FURTHER RESOLVED to elect David Foster as the graduate student representative to the 2021-22 GSSBC Executive Committee.

FURTHER RESOLVED to elect Nahid Safari as the graduate student representative to the 2021-22 Vice-President Research Advisory Committee.

FURTHER RESOLVED to elect Adair Ng as the graduate student representative to the 2021-22 Student Experience Working Group.

FURTHER RESOLVED to elect Nahid Safari as the graduate student representative to the 2021-22 Student Integrated Steering Committee on UVic Sustainability Action Plan.

M/S: GUDINO/KENT

CARRIED

F. CORRESPONDENCE RECEIVED

No correspondence received.

G. AGENDA PLANNING, OR MEETING DEBRIEF (GRC, OPERATIONAL RELATIONS ETC.)

1. SAGM March 23
2. GSS 2021-22 Governance Calendar
3. GRC April 20

Motion: RESOLVED to table Governance calendar planning for the incoming board for the April 7, 2021.

M/S: RUSHFORD/GUDINO

CARRIED

H. LOBBYING REPORTS

No reports.

I. ANNUAL PLAN CHECK-IN

No reports made.

MEETING BUSINESS

1. UVIC REPRESENTATION AND CONSULTATION WORK – YEAR END REVIEW AND TRANSITION

Discussion:

POTTS provided overview and instruction on representation and consultation work for the incoming board and instructions for the transition to the outgoing board.

TASK: OUTGOING board members to complete 2020-21 Executive Board Committee Transition Tracking Sheet by April 15, 2021.

2. MOTION LOG TRANSITION

See section D above.

3. SIGNING AUTHORITY

Motion: RESOLVED Drake Rushford and Jacob Hunt will be removed as signers from GSS accounts.

FURTHER RESOLVED David Foster and [name] will assume signing authority over GSS accounts.

M/S: KENT/ROSE

CARRIED

Motion: RESOLVED the signing officers for all GSS bank accounts effective April 1, 2021 are:

- Chair, David Foster
- Interim signer: Director of Services, Adair Ng (until Director of Finance elected)
- Executive Director, Kyla Turner

M/S: GUDINO/ROSE

CARRIED.

4. LOGISTICS TRAINING

TURNER and POTTS clarified this training will occur outside this meeting.

5. VOLUNTEER VICTORIA – ANNUAL MEMBERSHIP RENEWAL

Motion: RESOLVED the GSS membership in Volunteer Victoria is renewed for one year at a cost of \$180.00.

M/S: GUDINO

Discussion:

TURNER discussed the training opportunities for the incoming board in maintaining a Volunteer Victoria Membership.

CARRIED

TASK: TURNER to renew Volunteer Victoria membership for 2021-22.

6. ANTI-ASIAN RACISM STATEMENTS

Regarding the Anti-Asian Racism Statement to be posted to the website

Motion: RESOLVED the Anti-Asian Racism Solidarity Statement is approved for public release.

M/S: ROSE/KENT

Discussion:

Outgoing board agreed March 2021 UBC incident of violence against Korean student would be mentioned.

Incoming board did not include new commitments.

CARRIED

TASK: TURNER to direct Neil BARNEY to post the Anti-Asian Racism Solidarity statement to gss.uvic.ca and GSS social media.

7. IN-CAMERA SESSION TO APPROVE MINUTES

Motion: RESOLVED to move in camera.

M/S: RUSHFORD/ROSE

Approved by consent.

The Executive Board excluding TURNER moved in camera at 4:10pm.

The board rose from in-camera at 4:13pm.

Motion: RESOLVED the In-Camera Minutes for 2020-11-16, 2021-02-03, and 2021-02-17 are approved as presented.

M/S: ROSE/GUDINO

CARRIED

CLOSING ITEMS

EXECUTIVE INFORMAL DISCUSSION/UPDATES/QUESTIONS

Chair: RUSHFORD/FOSTER: RUSHFORD reported the BC Grad Scholarship was extended and the Minister mentioned UVic GSS and GSSBC in her twitter announcement. Recommended incoming board members submit agenda items to board meetings. FOSTER offered Robert's Rules training to the GRC and Executive.

Director of Communications: KENT: Faculty of Graduate Studies Associate Dean Committee has made a selection that will be announced soon. Thanked the outgoing board and staff. Recommended board members communicate their UVic committee work to the board and always represent all GSS members on these committees.

Director of Finance: Absent.

Director of Services: GUDINO/NG: GUDINO recommended the new board prepare a response to the premier's statement on COVID transmission among 19-35 year olds. Further recommended incoming board always read through the minutes from the last meeting. Appeals and Events transition is complete. Also offered future support.

Director of Student Affairs: ROSE/SAFARI: No report.

Executive Director: TURNER: see written March monthly report. Please also note that the BC Graduate Scholarship has been renewed, tweets here.

NOTICE OF MOTIONS, AGENDA ITEMS FOR NEXT EXECUTIVE MEETING

Notice of Motion and Agenda items for Executive Board meeting:

Agenda Item: Conflict of Interest Forms: REF DOC: Disclosure of Conflict of Interest Form, Kyla TURNER's 2020 Conflict of Interest Form

TASK: All board members to submit complete Disclosure of Conflict of Interest by April 15, 2021.

Motion: BIR to elect [MEMBER NAME] as the graduate student representative to the 2021-22 Appointment Committee, Dean, Faculty of Humanities.

BIFR to elect [MEMBER NAME] as the graduate student representative to the 2021-22 Graduate Executive Committee.

BIRF to elect [MEMBER NAME] as the graduate student representative to the 2021-22 Bookstore Advisory Committee.

BIRF to elect [MEMBER NAME] as the graduate student representative to the 2021-22 Ombudsperson Committee.

Notice of Motion and Agenda items for GRC meeting:

Notice of Motion: BIR to elect [name] as the graduate student representative to the 2021 Harry Hickman Alumni Award for Excellence in Teaching and Educational Leadership and the Gilian Sherwin Alumni Award for Excellence in Teaching Adjudication Committee Meeting.

BIFR to elect [name] as the graduate student representative to the 2021 Award for Excellence in Teaching for Experiential Learning Adjudication Committee

UPCOMING MEETINGS AND IMPORTANT DATES

TASK: Please be sure to enter all Executive, committee and major UVic meetings into the GRC Connect calendar.

Next Executive Meeting: April 7, 2021 1:30-3:30pm PST

Office Scheduling: Due to new Public Health Orders, staff will be reducing their time working in office.

There will only be staff in office Tuesday-Thursday until PHOs are updated.

Office closure: April 2-5 inclusive for Easter stat holidays.


ADJOURNMENT

Motion: RESOLVED to adjourn the meeting at 4:14pm.

M/S: KENT/GUDINO

CARRIED

KT/klp/KT

X 
Drake Rushford
GSS Chair 2020-21

X 
Kyla Turner
GSS Executive Director

