

University of Victoria Graduate Students' Society

Executive Board
(HYBRID) MEETING MINUTES

AUGUST 13, 2024

Zoom Link: <https://uvic.zoom.us/j/2244264481>

EXECUTIVE INVITED:

Wyatt MADDOX, Chair;

Samuel FIELDER, Director of Finance;

Rosemary WEBB, Director of Internal/University Relations;

Jitendra PALAPARTY, Director of External Relations;

Kyla TURNER, Executive Director (non-voting);

REGRETS: Maggie LAWTON, Director of Student Life;

STANDING ITEMS PART 1

A. CALL TO ORDER

Meeting called to order at 9:28 by MADDOX.

B. TERRITORY ACKNOWLEDGEMENT

Territorial acknowledgement offered by TURNER.

C. APPROVAL OF AGENDA

Motion: to approve the agenda as presented.

M/S: WEBB/PALAPARTY

CARRIED

NEW BUSINESS

1. AGM REPORT OVERVIEW

Lead: MADDOX/TURNER

REF DOC: [Committee Report Template.docx](#)

For: Discussion

MADDOX and TURNER provided a template, prior year examples, and pointers for completing the AGM reports for each GRC committee.

FIELDER, PALAPARTY, and WEBB discussed responsibilities for drafting the Appeals and Advocacy and Campaigns committee reports as these both have Vice Chairs on the board.

TASK: All board members to upload their committee reports to the Executive Board > General Meetings (SAGM, AGM) > 2024-10-22 AGM > Draft reports folder by October 8, 2024 at noon.

2. JULY-AUGUST BOARD RECAP FOR KYLA

Lead: All y'all

For: Discussion

WEBB noted that the July GRC was well attended and the discussions were in-depth. Key issues for members were the McKinnon Pool closure and the trespass notice and breakdown of People's Park.

MADDOX received emails from members about how to get involved, and he promoted GRC as well as direct engagement with UVic from our members to amplify our voices.

WEBB noted that GRC reps liked hosting guest speakers as long as they were willing to engage in discussion.

PALAPARTY met with Dawn Schell from SWC about accessing a gender dysphoria diagnosis for gender affirming care as part of our insurance. PALAPARTY has also been meeting with Trans grad students who may or may not have a formal diagnosis of gender dysphoria about how to access care. PALAPARTY recommended having a section on our website with step by step instructions for accessing gender affirming care.

GSAW planning is going well (thanks LAWTON and WEBB)! And funding has been secured for a single year. Petri from the staff team is working on socials posted. FGS Dean Robin Hicks is planning the supervision panel. WEBB would like to confer with TURNER about recruiting grad student panelists. The Library has given funding for prizes and is very excited to get involved.

MADDOX gave a review of the second incident of hatecrime and vandalism at the Multifaith Centre.

TASK: TURNER to check in with Jim Dunsdon, AVP Student Affairs, about the incidents at the Multifaith Centre.

FIELDER noted that the annual plan has been finalized and will be approved at the next board meeting.

FIELDER also recapped his and Irfan's work on GRC training plans and template for communication. MADDOX recommended recording meetings and posting the videos of the training.

3. ORIENTATION CHECK IN

Lead: MADDOX

For: Discussion

MADDOX confirmed that an additional ~10 orientation presentations had been booked after Petri sent out final notice to the graduate secretaries. He confirmed that all board members should complete at least 6 department orientations and board members checked their calendars to select more orientations.

STANDING ITEMS PART 2

D. APPROVAL OF MINUTES

Motion: to approve the minutes from the July 30, 2024 Executive Board Meeting as presented [OR with minor corrections as provided].

M/S: PALAPARTY/MADDOX

CARRIED

E. BUSINESS ARISING FROM PREVIOUS MEETINGS

Lead: TURNER

Note: To ensure motion log is updated, ensure completed items are reported in the minutes.

Items assigned to board members that Kyla thinks are complete or abandoned will be listed below and highlighted in yellow. If there's an item you were assigned below highlighted in yellow, please confirm if the task was completed, revoked, or abandoned!

Tasks Completed/Decisions fully acted upon:

July 2: TASK: PALAPARTY to serve as the BC Sexualized Violence in Post Secondary committee member.

TASK: PALAPARTY to confirm the UVic GSS signature on the GSSBC Advocacy letter.

TASK: LAWTON to create GRC advertising materials for July.

July 16: TASK (all members): set meeting time for each committee by Friday, July 19th.

TASK (all members): respond to Kyla's notes in the individual committee descriptions.

TASK (FIELDER): send completed form to Irfan on Monday, July 22nd.

F. COMMITTEE APPOINTMENTS (APPENDIX C)

Motion: to elect the following members to the following committees:

Committee: AED and Naloxone on Campus – working group

Member: Jitendra Palaparty

Committee: Convocation Committee

Member: Rosemary Webb

M/S: FIELDER/WEBB

CARRIED

G. CORRESPONDENCE RECEIVED (APPENDIX D)

Item 1: ABCS Get out the Vote campaign

Item 2: Elections BC Third Party Advertiser Registration

Item 3: UVSS Food Bank

Motion: to receive the correspondence.

M/S:

CARRIED/FAILED

TASK: TURNER to register as a Third Party Advertiser for the 2024 BC Provincial Election.

H. AGENDA PLANNING, OR MEETING DEBRIEF

Reference: Meeting Debrief Template

1. Meeting debrief
2. Meeting agenda planning

I. LOBBYING REPORTS

Reports due at the first meeting of every month.

J. ANNUAL PLAN CHECK-IN

CLOSING ITEMS

EXECUTIVE INFORMAL DISCUSSION/UPDATES/QUESTIONS

Chair: MADDUX is busy with fieldwork and teaching for the next while. He is available online with notice. He also reminded the board to rest and recharge before September.

Director of Finance: FIELDER will be in Victoria for all the Fall term.

Director of Internal/University Relations: WEBB has been enjoying their vacation.

Director of External Relations: PALAPARTY took a bit of a break to recharge.

Director of Student Life: LAWTON no report.

Executive Director: TURNER will be meeting with Nicole Greengoe regarding harm reduction on campus the last week of August and will provide the board with any updates.

TURNER also met informally with Laurel Collins (MP – Victoria)'s office over the weekend and will be scheduling the GSS for a housing forum in early 2025.

ASK: Do any board members wish to attend the August 26, 3:45-4:30 meeting with Nicole re: drug checking on campus? I need to let her office know. Jitendra, Sam, and Rosemary.

NOTICE OF MOTIONS, AGENDA ITEMS FOR NEXT EXECUTIVE MEETING

Approve Annual Plan

UPCOMING MEETINGS AND IMPORTANT DATES

****Task Reminder:** Please be sure your meetings and events are up to date on OUTLOOK CALENDAR**

Next Executive Meetings: August 27, 2024 – Wyatt gives regrets

Next GRC Meeting: September 24, 2024

AGM: October 22, 2024

Office, Staff Scheduling: All staff summer vacations are now done. Irfy is still recovering from surgery and will be out of the kitchen until medically cleared.

ADJOURNMENT

Motion: to adjourn the meeting.

M/S: FIELDER/PALAPARTY

CARRIED

X

Wyatt MADDUX
GSS Chair 2024-25

X

Kyla Turner
GSS Executive Director

APPENDIX C: COMMITTEES

From: Chandra Beaveridge <cvb@uvic.ca>

Sent: August 2, 2024 11:41 AM

To: Dale Robertson - UVSS General Manager <uvssgm@uvss.ca>; Kyla Turner - Executive Director, Graduate Students' Society <gssmgr@uvic.ca>

Subject: AEDs and Naloxone on campus

Hi Dale and Kyla,

I am leading a small working group to look at AED and Naloxone locations on campus. I would really appreciate having a student voice join this group to provide input into our principles and phased rollout of locations of these life saving devices.

This group is just starting up, but I expect that this group will meet at least once per week for the next 1-2 months as we have a lot of work to do in a very short period of time. We have a meeting this afternoon at 1pm, but it's ok if that's too short notice for someone to join!

Do you have a recommendation of a student (or 2) who would be interested in joining and available for this time commitment?

Alternatively, I am happy to commit to providing status updates and opportunities for feedback through the regular meetings between UVic and the two student societies. That said, because we're moving so fast a student (or two) may appreciate being on the committee directly.

Thanks for your consideration,

Chandra

Committee: Convocation Committee

Candidate statement:

Looking for one graduate student to represent on the Convocation Committee which is an advisory to the President. There is one annual meeting - set for January 22, 2025 from 12:00 - 1:00 p.m. (lunch will be provided). Other members include the Chancellor, the University Secretary, the Registrar, Deans or delegates, one member of Senate, one member of the alumni, one undergraduate student, public orator, manager of convocation and events, Associate VP Alumni and Development and the Associate University Secretary. Terms of Reference can be provided.

APPENDIX D – CORRESPONDENCE RECEIVED

Item 1: ABCS Get Out the Vote campaign

From: Hassan Merali <hmerali@bcstudents.ca>

Sent: July 31, 2024 12:56 PM

Subject: GOTV and Voter Engagement Resources and Opportunities

Hello everyone,

Thank you so much to all those who were able to join the meeting today, and for those who weren't able to, we hope we can connect in the future!

It was great to hear what everyone is doing to get out the vote on their campuses and promote voting in a non-partisan manner. The campaigns, town halls, events, and engagement methods you're employing will definitely engage students on campus this fall.

Here are some of the resources, events, and partner organizations I shared that the ABCS is working with.

DEMOCRATIC ENGAGEMENT EXCHANGE

Democratic Engagement Exchange is a democracy-building hub run out of Toronto Metropolitan University. They have partnered with Elections BC to create Vote PopUp kits, run free non-partisan voter engagement events, and create non-partisan informational materials.

The Democratic Engagement Exchange is running a free voter engagement event **today at 1:00 PM (link below)**, and they would love to run more in the future, so please let us know if you'd be interested in attending one!

[Online Info Session: Community Voter Engagement in BC Elections Tickets, Wed, Jul 31, 2024 at 1:00 PM | Eventbrite](#)

[In-person Training Session North Vancouver: Vote PopUp Training for BC Elections | Free Tickets, Mon, Aug 26, 2024 at 1:00 PM | Eventbrite](#)

[In-person Training Session Vancouver: Vote PopUp Training for BC Elections | Free Tickets, Tues, Aug 27, 2024 at 10:00 AM | Eventbrite](#)

[In-person Training Session Kelowna: Vote PopUp Training for BC Elections | Free Tickets, Wed, Aug 28, 2024 at 2:30 PM | Eventbrite](#)

NEW MAJORITY

[New Majority](#) is a voter mobilization organization that mobilizes Millennial and Gen Z voters in a non-partisan manner. They offer free workshops and are experienced GOTV experts who mobilize young voters in elections across Canada.

Maeve Sharkey, their Field Director, was kind enough to attend today and asked me to pass you all her e-mail. Maeve Sharkey: Field Director, New Majority E: maeve@newmajority.ca

VOTEMATE.ORG

VoteMate.org is a free non-partisan voting guide that provides a space to show detailed, accurate, non-partisan information about all the candidates running in major elections across Canada.

Laef Kucheran is the one-person wrecking crew behind VoteMate.org. You can e-mail him at the address below.

E: hello@votemate.org

Letter to TransLink

Here is a letter to TransLink that the Vancouver Global Shapers have organized asking TransLink to implement **free transit on election day**.

As requested, I'll reach out to see if they can also address the letter to BC Transit.

You can add your org's logo if your org wants to sign on!

Letter to TransLink

I'll circulate some more resources and a scheduling poll for another meeting later. Looking forward to connecting more in the future!

Kind regards,

Hassan Merali

Director of Communications

Pronouns: He/Him

Cell: (778) 580-7967

Alliance of British Columbia Students

www.bcstudents.ca

We respectfully acknowledge that the land on which we gather is the traditional, ancestral, and stolen shared lands of sovereign Nations whose territories fall within the borders of British Columbia. We also recognize the thousands of years of labour and stewardship that have gone into the care of these territories, and our responsibility as residents on these lands to commit to working towards reconciliation, decolonization, and Indigenization.

Item 2: Elections BC Third Party Advertiser Registration

From: Local EF <info@elections.bc.ca>

Sent: July 11, 2024 11:15 AM

To: GSS Office <gssoffice@uvic.ca>

Subject: Ref# 68366-New Registration Requirements

Dear University of Victoria Graduate Students' Society,

New registration requirements for third party sponsors

Since University of Victoria Graduate Students' Society is currently a registered third party sponsor under the *Election Act*, this letter is to inform you that a new Third Party Sponsor Regulation was deposited on May 16, 2024, which establishes new reporting and registration requirements for third party sponsors.

Third party sponsor organizations must now include as part of their registration information:

- the residential address of each principal officer (or principal member),
- a telephone number and email address where each principal officer (or member) can be contacted, and
- an email address where the sponsor can be contacted, if this information has not previously been provided.

This additional contact information will enable Elections BC to communicate important information to sponsors and their principal officers (or members), and to assist with assessing the independence criteria established by s. 239 of the *Election Act*. Principal officers (or members) can request that their personal contact information be redacted from public inspection.

In order to update the third party sponsor register, University of Victoria Graduate Students' Society will need to file a registration update using the attached [Form 422: Third Party Sponsor Registration](#).

If University of Victoria Graduate Students' Society does not intend to conduct election advertising in relation to the 2024 Provincial General Election, you may wish to consider voluntarily deregistering by submitting [Form 431: Third Party Sponsor Deregistration](#). Deregistering will remove you from the list of registered sponsors so that you do not receive further correspondence from Elections BC. An organization that voluntarily deregisters can apply to reregister at any time if, in the future, they wish to sponsor election advertising.

Please submit your registration update or deregistration form to our office by **July 23, 2024**. If we do not hear from you by this date, we will reach out to you again.

If you have any questions or require further information regarding this letter, the registration update, or the voluntary deregistration process, please contact our office:

Phone: 1-800-661-8683

Email: electoral.finance@elections.bc.ca

Sincerely,

Julie Cook
Compliance Officer, Compliance Services
Elections BC

Item 3: UVSS Food Bank

From: Dale Robertson - UVSS General Manager <uvssgm@uvss.ca>

Sent: August 8, 2024 5:36 PM

To: Kyla Turner - Executive Director, Graduate Students' Society <gssmgr@uvic.ca>

Cc: UVSS HR & Administrative Services Manager <hradmin@uvss.ca>

Subject: UVSS Food Bank

Hoping your inbox is not too overwhelming after being away!

I believe you met Laila but just in case thought I would e-introduce you! With our ED position currently left vacant we have split up some of the responsibilities and Laila among other things is also overseeing the Foodbank. As mentioned, two years ago the UVSS operational Reserve Fund needed to contribute just over \$200,000 to offset the needed purchases to support the growing student need and last year we were able to reduce this to \$100,000 in large part due to on-going regular donations through the university.

The UVSS is no longer able to support additional finances and will need to streamline our orders to meet the fees collected. To start we are also going to ensure only current students have access to the foodbank as it was more of an honor system previously. Students do still register for a pick-up a week or so in advance which will allow us the opportunity to verify the student numbers provided when registering (and they will have to show the same card with picture ID when the pick-up). We can verify undergraduate students but not graduate students so would like to discuss with you how to verify these as efficiently as possible (potentially us giving you the list or you confirming with systems that we can also have access to your list for this purpose)?

We will also need to look at the total amount of fees provided to the foodbank depending on if they are a graduate student or undergraduate and likely limiting access depending on what type of student they are (Eg Graduate students perhaps can only visit once per month vs once per week since the total contribution of fees from all graduate students since so much fewer of them compared to undergraduate students).

Please let us know if you have any immediate thoughts regarding student number verification and when would be a good time to meet later in August.

Sincerely,

Dale Robertson

General Manager

University of Victoria Students' Society

Unceded, unsundered territories of the Lekwungen and WSANEC peoples

P: 250-721-8350 | **F:** 250-472-4851

W: www.uvss.ca

E: uvssgm@uvss.ca

UVSS - Run by students, for students

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