



University of Victoria Graduate Students' Society

Nomination for GSS Executive:

We, the undersigned, nominate [full name] _____ of (UVic Department) _____ to the position of [select **one**] for the April 1, 2025 - March 31, 2026 term

- ☐ CHAIR
- ☐ DIRECTOR OF INTERNAL/UNIVERSITY RELATIONS
- ☐ DIRECTOR OF EXTERNAL RELATIONS
- ☐ DIRECTOR OF FINANCE
- ☐ DIRECTOR OF STUDENT LIFE

Full Name	Signature	Student Number
1.		
2.		
3.		
4.		
5.		
6.		
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11.		
12.		

**If you are endorsing a candidate and cannot sign this form, please email confirmation of your endorsement to voteqss@uvic.ca before the nomination deadline. Late endorsements will not be considered.*

[a minimum of **ten (10)** nominations from registered UVic graduate students required].

Candidates for the Executive Board **must** be available for ~34 hours of work per month, including a minimum of three GSS meetings **during GSS office hours** per month, regular (i.e. 1-5 per month) UVic committee meetings during business hours, and monthly GRC meetings on Tuesday evenings. The Chair and Director of Finance should be able to sign cheques at Halpern Centre during GSS office hours.

Please also note that the work of the board is very intense in September and candidates should be prepared to conduct up to 50 hours of work during office hours that month.

Please complete all sections of this nomination form. Please send only ONE email with all your nominators as a single pdf when you submit your nomination to voteqss@uvic.ca.

I, [full name] _____ accept this nomination.

(signature)

(date)

Candidate V#: _____ Candidate email: _____

Nominations can be submitted by emailing scanned form to voteqss@uvic.ca. Scanning may be done in the GSS Office. The GSS Office is closed for Family Day and Reading Week.

Please email a candidate statement (max 500 words in an attached .docx or within body of an email) and candidate photo (.jpg) for circulation on the GSS website to voteqss@uvic.ca. Please ensure your candidate statement and photo are in separate documents from your nominators' personal information. Candidate information will be posted on the GSS website, subject to approval by the electoral officer, on February 25.

Important dates:

Meet the Board event: Wednesday, February 5, 9-10am at the GSS

Nomination period: 10:00am, February 10 to 4:00 pm, February 24.

Campaign period: Feb 25-Mar 4. Candidates are encouraged to prepare their campaign in advance.

Meet the Candidate events: Wednesday, February 26, 9-10am at the GSS

Voting: 9:00am, March 5, to 4:30pm, March 7. Voting takes place at <https://uvicusec.simplyvoting.com/>.

Candidates are asked to make themselves available 9:30-11:30 am March 28 for a transition board meeting and for training for up to 20 hours between March 26 and April 18.

Brief Position Descriptions:

Chair: leads the Board and guides the Board & GRC in accomplishing their goals. They are responsible for oversight of the Annual Plan and GSS governance. Chairs the Bylaw and Policy Committee.

Director of Finance: prepares the annual budget and oversees the annual audit. Ensures the financial health and transparency of the GSS. Chairs the Finance Committee and Appeals Committee.

Director of Internal/University Relations: acts as the primary liaison between the Society and University administration. Jointly with the Director of External Relations, they lead the Society's advocacy campaigns. Vice-Chair of the Advocacy and Campaigns and Appeals Committees.

Director of External Relations: acts as primary liaison between the Society and all levels of government and with media. Jointly with the Director of Internal/University Relations, they lead the Society's advocacy campaigns. Chairs the Advocacy and Campaigns Committee.

Director of Student Life: plans GSS-sponsored activities and participation in campus-wide events like Orientation. Liaises with student groups, clubs, etc. Chairs the Events Committee.

A longer description of roles can be found in the GSS Board Job Descriptions policy [here](#).

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