

UVic's 3rd Annual Excellence in Graduate Research Symposium

Application

Thank you for your interest in presenting work at the Faculty of Graduate Studies/Graduate Students' Society 3rd Annual Excellence in Graduate Research Symposium! **Applications will be open September 3rd - October 3rd** Please send your application form to gsslife@uvic.ca.

We will consider applications in two rounds: applications received before September 19th will be reviewed on September 22nd. Applications received by October 3rd will be reviewed by October 6th. Preferential admission will be given to first round applicants, and to those who did not present last year. Acceptance of applications, including those submitted before September 19th, is conditional on the GSS' space and printing capacity. Applicants may indicate whether they prefer a poster or a presentation of five, or fifteen minutes; we will do our best to accommodate you. Please only submit an application for **one** research project!

Please note that the GSS will print an abstract booklet with all presenters listed in alphabetical order by last name. Please ensure the abstract and presentation/poster title you submit with your application is ready for printing. We will not be able to provide editing time or services after the application deadline.

Abstract guidelines: 300 words maximum, no citations or references, and please use generally accessible (jargon-free) language as much as possible.

Please also note that the **GSS requires final copy of all posters for printing no later than 4pm October 17th**.

This year, the UVic Libraries are offering complimentary printing to all participants who submit their poster through the GSS. This will be printed by the Digital Scholarship Commons large format printing service. Print will be standard size (48" x 36") and may be either portrait or landscape. **

Late poster submissions and poster submissions in any other format than that listed above will not be accepted for printing by the GSS.

**The Digital Scholarship Commons (DSC) offers draft-weight paper and prototype-quality printing. If you need heavier paper or print resolution suitable for external conferences, presentations, or displays, you may obtain them via commercial or student-run print services such as Zap Copy or Blink. The GSS cannot reimburse participants for any discretionary or external printing costs.

Deadlines:

First round applications (preferential admission): **September 19th 4pm PST**

Second round applications: **October 3rd 4pm PST**

Poster submission for printing by the GSS: **October 17th 4pm PST**

Application

Name: _____

Email: _____

Department: _____

Current degree level:

Ph.D. ☐ Masters ☐ Graduate Certificate ☐

Year: _____

Preferred presentation medium:

Poster ☐ I will submit my poster for printing by the GSS

Oral Presentation ☐ 5 min (no Q&A) ☐ 20 min (15 min + 5 min Q&A)

Virtual Presentation ☐ 5 min (no Q&A) ☐ 20 min (15 min + 5 min Q&A)

Presentation title:

Abstract (300 words maximum):

Scheduling:

I have a time conflict and require the following session: (please select the time you **CAN** attend)

- ☐ Session 1: 9:30-11:40
- ☐ Session 2: 13:30-15:40

AV Requirements:

Please note the GSS will provide the following for AV:

- Projector with HDMI and USB ports and cables
- A microphone for in-person presenters

Please indicate below if you will require any additional AV equipment or assistance:

Please send this completed pdf to gsslife@uvic.ca by **4pm (PST) October 3rd** with the title “EGRS Application.” If you require poster printing, please attach the file, or email it to gss3@uvic.ca by **4pm (PST) October 17th** at the latest.

Reminder information on printing:**Where do I send my poster for printing?**

Please first ensure that your poster file meets all the requirements listed below and/or in the application form before submitting. Posters that are the incorrect size will not be accepted.

Please send us your poster at gss3@uvic.ca by October 17th at 4pm and we will handle the printing!

What size & format does my poster have to be?

If you have a poster already printed, anything is good as long as it will fit on a 4' x 4' rolling tack board.

If you are submitting a file to be printed through us, it must be 48" x 36". **Please follow [Blink printing's Poster Design Guidelines](#)**, which include templates. Ensure the template you choose is 48" x 36". The poster can be in portrait or landscape orientation.

If your poster is the wrong size, we will be unable to accept it. Please submit your poster as a print-ready PDF. All posters will be printed in the Digital Scholarship Commons on draft weight paper, at prototype-quality printing.

Why can't my poster be another size? Why will it be printed on prototype-quality paper?

In order to be able to offer printing services for all poster session participants, we need to be able to stick to our budget and anticipate our costs. The UVic Libraries have generously offered their printing services, which reduce our costs, allowing us to reallocate funds to where they may have the most impact across other events during Grad Student Appreciation Week. Additionally, keeping costs down allows us to showcase the work of a greater number of graduate students.

If you would prefer to have your poster printed to a different size or on a different paper, you are welcome to submit your file to Blink Printing, but the GSS will be unable to cover the printing cost.